

# Building and Grounds Committee AGENDA

Videoconference or  
Conference Rm. C2003  
Courthouse Bldg.  
311 S Center Avenue  
Jefferson, WI 53549

Monday, April 6, 2026  
8:30 a.m.

## Building and Grounds Committee Members

Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications – auction items
7. Approval of March 2, 2026 Building and Grounds Committee Minutes
8. Updates on projects:
  - a. Courthouse projects: video surveillance enhancements, audible alarms at emergency exit doors
  - b. Fair Park: Interior lighting grant project
  - c. Legacy MIS demolition
9. IT Project Update
10. Financial Reports (YTD)
  - a. Central Services
  - b. Management Information Systems (MIS)
11. Discussion and possible action on future meeting dates and agenda items  
Next meeting scheduled for Monday, May 4, 2026 at 8:30 a.m.
12. Adjourn

[Join the meeting now](#)

Meeting ID: 276 419 923 913 5

Passcode: Sf6xj3He

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.



Jefferson County  
FLEXIBLE PERIOD REPORT

03/31/2026  
09:23:24

FROM 2026 01 TO 2026 02

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
<b>11201 Central Services</b>						
11201 411100 Gen Prop T	-1,310,812	0	-1,310,812	-218,468.62	-1,092,343.12	16.7%
11201 421001 22101 St Aid	0	0	0	.00	.00	.0%
11201 424001 12101 Fed Grants	0	0	0	.00	.00	.0%
11201 424001 22216 Fed Grants	0	0	0	.00	.00	.0%
11201 459001 Soda	0	0	0	.00	.00	.0%
11201 474009 Hsk Serv	0	0	0	.00	.00	.0%
11201 474120 Shrf Intr	0	0	0	.00	.00	.0%
11201 483002 Misc Sale	0	0	0	-142.18	142.18	.0%
11201 484001 11201 Ins Revy	0	0	0	.00	.00	.0%
11201 486001 Vending	0	0	0	.00	.00	.0%
11201 511110 Salary	219,439	0	219,439	21,839.34	197,599.35	10.0%
11201 511210 Wage Reg	335,571	0	335,571	48,885.58	286,685.18	14.6%
11201 511210 22101 Wage Reg	0	0	0	.00	.00	.0%
11201 511220 Wage Ovt	10,290	0	10,290	876.69	9,413.76	8.5%
11201 511220 22101 Wage Ovt	0	0	0	.00	.00	.0%
11201 511230 Wage Reg O	0	0	0	.00	.00	.0%
11201 511280 Wage PP	0	0	0	.00	.00	.0%
11201 511290 Wage Other	0	0	0	.00	.00	.0%
11201 511310 Wage SL	0	0	0	.00	.00	.0%
11201 511320 Wage Vac	0	0	0	.00	.00	.0%
11201 511330 Wage Long	634	0	634	.00	633.75	.0%
11201 511340 Wage Hol	0	0	0	.00	.00	.0%
11201 511350 Wage Mic	0	0	0	.00	.00	.0%
11201 511380 Wage Berv	0	0	0	.00	.00	.0%
11201 512141 SS	40,681	0	40,681	5,302.65	35,378.80	13.0%
11201 512141 22101 SS	0	0	0	.00	.00	.0%
11201 512142 Ret (Emlr)	40,220	0	40,220	4,689.53	35,529.99	11.7%
11201 512142 22101 Ret (Emlr)	0	0	0	.00	.00	.0%
11201 512144 Health	122,673	0	122,673	13,902.50	108,770.77	11.3%
11201 512144 22101 Health	0	0	0	.00	.00	.0%
11201 512145 Life	213	0	213	34.78	178.40	16.3%
11201 512145 22101 Life	0	0	0	.00	.00	.0%
11201 512146 WC	0	0	0	.00	.00	.0%
11201 512148 Unemploy C	0	0	0	.00	.00	.0%
11201 512150 FSA Contr	0	0	0	.00	.00	.0%
11201 512151 HSA Contri	7,200	0	7,200	.00	7,200.00	.0%
11201 512152 Limted FSA	0	0	0	.00	.00	.0%
11201 512153 HRA Contri	0	0	0	.00	.00	.0%

03/31/2026  
09:23:25

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PAGE 2  
glflxrpt

FROM 2026 01 TO 2026 02

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
100 General Fund						
11201 512173 Dental	7,932	0	7,932	882.00	7,050.00	11.1%
11201 512173 22101 Dental	0	0	0	.00	.00	.0%
11201 512390 Safety Eq	0	0	0	.00	.00	.0%
11201 512390 22101 Safety Eq	0	0	0	.00	.00	.0%
11201 521215 Arch&Eng	0	0	0	.00	.00	.0%
11201 521219 Othr Prof	40,000	0	40,000	2,599.89	37,400.11	6.5%
11201 521219 12101 Othr Prof	0	0	0	.00	.00	.0%
11201 521220 Consult	0	0	0	.00	.00	.0%
11201 521296 Comp Sup	5,176	0	5,176	.00	5,176.00	.0%
11201 529170 Grounds Ke	13,509	0	13,509	1,786.84	11,722.05	13.2%
11201 529299 Purch Care	0	0	0	.00	.00	.0%
11201 531008 Haz Recycl	0	0	0	.00	.00	.0%
11201 531243 Furniture	7,500	0	7,500	.00	7,500.00	.0%
11201 531298 UPS	0	0	0	.00	.00	.0%
11201 531302 Build Eq	15,000	0	15,000	357.33	14,642.67	2.4%
11201 531303 Comp Eq	0	0	0	.00	.00	.0%
11201 531311 Postage	1,000	0	1,000	.00	1,000.00	.0%
11201 531312 Office Sup	1,000	0	1,000	34.26	965.74	3.4%
11201 531312 22101 Office Sup	0	0	0	.00	.00	.0%
11201 531313 Print & Dp	0	0	0	89.29	-89.29	.0%
11201 531314 Small Item	3,921	0	3,921	73.89	3,847.11	1.9%
11201 531320 Safety Sup	26,000	0	26,000	763.75	2,865.25	89.0%
11201 531320 22101 Safety Sup	0	0	0	.00	.00	.0%
11201 531321 Pub of Lgl	0	0	0	.00	.00	.0%
11201 531326 Advertise	500	0	500	.00	500.00	.0%
11201 531349 Othr Oper	0	0	0	.00	.00	.0%
11201 531351 Gas/Diesel	1,000	0	1,000	117.64	882.36	11.8%
11201 532325 Registr	0	0	0	.00	.00	.0%
11201 532332 Mileage	0	0	0	2.47	-2.47	.0%
11201 532336 Lodging	0	0	0	.00	.00	.0%
11201 533221 Water	3,615	0	3,615	567.97	3,047.03	15.7%
11201 533222 Electric	42,660	0	42,660	14,891.04	27,768.96	34.9%
11201 533223 Sewer	3,390	0	3,390	528.76	2,861.24	15.6%
11201 533224 Nat Gas	89,509	0	89,509	14,809.14	74,699.86	16.5%
11201 533225 Tele Fax	1,875	0	1,875	525.72	1,349.28	28.0%
11201 533235 Storm Wtr	2,160	0	2,160	360.42	1,799.58	16.7%
11201 535239 St Rep Mat	0	0	0	.00	.00	.0%
11201 535246 Build Serv	82,297	0	82,297	1,767.30	75,209.33	8.6%
11201 535246 22101 Build Serv	0	0	0	.00	.00	.0%
11201 535247 Build Repr	5,027	19,408	24,435	.00	19,031.90	22.1%
11201 535247 22101 Build Repr	0	0	0	.00	.00	.0%
11201 535297 Refuse Col	50,000	0	50,000	329.78	49,670.22	.7%



Jefferson County  
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03/31/2026  
09:23:26

FROM 2026 01 TO 2026 02

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
100 General Fund	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
11201 535344 Household	30,323	0	30,323	5,476.30	24,846.70	18.1%
11201 535344 22101 Household	0	0	0	.00	.00	.0%
11201 535344 22216 Household	0	0	0	.00	.00	.0%
11201 535349 Oth Sup	8,023	0	8,023	586.36	7,436.64	7.3%
11201 535352 Veh Repair	0	0	0	.00	.00	.0%
11201 535353 Mach Parts	8,746	0	8,746	9.49	8,736.51	.1%
11201 535354 Paint	2,500	0	2,500	.00	2,500.00	.0%
11201 535355 Plumb & El	0	0	0	3,658.17	-3,658.17	.0%
11201 535361 11201 R&M Ins Re	0	0	0	.00	.00	.0%
11201 535452 Green Init	0	0	0	.00	.00	.0%
11201 536531 Land Rent	0	0	0	.00	.00	.0%
11201 536533 Equip Rent	12,106	0	12,106	.00	12,106.00	.0%
11201 571004 IP Tel All	183	0	183	24.16	158.84	13.2%
11201 571005 Dup Allc	0	0	0	.00	.00	.0%
11201 571007 MIS Direct	0	0	0	.00	.00	.0%
11201 571009 MIS PC	13,442	0	13,442	2,237.84	11,204.16	16.6%
11201 571010 MIS Sys	7,972	0	7,972	1,328.66	6,643.34	16.7%
11201 571020 FleetAlloc	2,500	0	2,500	.00	2,500.00	.0%
11201 591519 Oth Ins	45,025	0	45,025	10,554.68	34,470.10	23.4%
11201 591520 Liab Claim	0	0	0	.00	.00	.0%
11201 594809 Cap Build	0	0	0	.00	.00	.0%
11201 594810 Cap Equip	0	0	0	.00	.00	.0%
11201 594819 Cap Oth Eq	0	0	0	.00	.00	.0%
11201 594820 Cap Other	0	0	0	.00	.00	.0%
11201 594821 Cap Imp L	0	0	0	.00	.00	.0%
11201 594822 Cap Imp B	0	0	0	.00	.00	.0%
11201 594822 22101 Cap Imp B	0	0	0	.00	.00	.0%
11201 594829 Cap Imp O	0	0	0	.00	.00	.0%
11201 599999 Over Trans	0	0	0	.00	.00	.0%
11201 611202 Cap TO	0	0	0	.00	.00	.0%
11201 699999 Budget FB	0	-19,408	-19,408	.00	-19,408.00	.0%
TOTAL General Fund	0	0	0	-58,716.58	25,622.11	.0%
TOTAL REVENUES	-1,310,812	-19,408	-1,330,220	-218,610.80	-1,111,608.94	
TOTAL EXPENSES	1,310,812	19,408	1,330,220	159,894.22	1,137,231.05	



03/31/2026  
09:23:26

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FLEXIBLE PERIOD REPORT

PAGE 4  
glflxrpt

FROM 2026 01 TO 2026 02

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	0	0	-58,716.58	25,622.11	.0%



03/31/2026  
09:23:26

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 5  
glflxrpt

REPORT OPTIONS

Sequence 1	Field #	Total	Page Break	From Yr/Per: 2026/ 1
Sequence 2	1	Y	Y	To Yr/Per: 2026/ 2
Sequence 3	9	N	N	Budget Year: 2026
Sequence 4	0	N	N	Print totals only: N
	0	N	N	Format type: 1

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.  
 Print Full or Short description: S  
 Print full GL account: N  
 Sort by full GL account: N  
 Print Revenues-Version headings: Y  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N

Double space: N  
 Suppress zero bal accts: N  
 Amounts/totals exceed 999 million dollars: N  
 Roll projects to object: N  
 Print journal detail: N  
 From Yr/Per: 2025/ 1  
 To Yr/Per: 2025/12  
 Include budget entries: Y  
 Incl encumb/liq entries: N  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Multiyear view: D

03/31/2026  
09:37:25

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 1  
glflxrpt

FROM 2026 01 TO 2026 02

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
700 MIS Department Fund	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
<b>77001 PC Group</b>						
77001 411100 Gen Prop T	0	0	0	.00	.00	.0%
77001 421001 22101 St Aid	0	0	0	.00	.00	.0%
77001 424001 22209 Fed Grants	0	0	0	.00	.00	.0%
77001 451029 Sale Misc	0	0	0	.00	.00	.0%
77001 474180 MIS Bill	-1,878,740	0	-1,878,740	-312,539.34	-1,566,200.44	16.6%
77001 511110 Salary	100,011	0	100,011	16,021.84	83,988.90	16.0%
77001 511210 Wage Reg	199,672	0	199,672	22,227.39	177,444.74	11.1%
77001 511220 Wage Ovt	789	0	789	92.05	696.96	11.7%
77001 511240 Wage Temp	0	0	0	.00	.00	.0%
77001 511290 Wage Other	0	0	0	.00	.00	.0%
77001 511310 Wage SL	0	0	0	.00	.00	.0%
77001 511320 Wage Vac	0	0	0	.00	.00	.0%
77001 511330 Wage Long	0	0	0	.00	.00	.0%
77001 511340 Wage Hol	0	0	0	.00	.00	.0%
77001 511350 Wage Mic	0	0	0	.00	.00	.0%
77001 511380 Wage Berv	0	0	0	.00	.00	.0%
77001 512141 SS	21,417	0	21,417	2,858.95	18,557.73	13.3%
77001 512142 Ret (Emlr)	21,535	0	21,535	2,760.59	18,774.77	12.8%
77001 512144 Health	66,118	0	66,118	7,484.18	58,633.70	11.3%
77001 512145 Life	37	0	37	4.58	32.50	12.4%
77001 512150 FSA Contr	0	0	0	.00	.00	.0%
77001 512151 HSA Contri	4,800	0	4,800	.00	4,800.00	.0%
77001 512152 Limted FSA	0	0	0	.00	.00	.0%
77001 512153 HRA Contri	0	0	0	.00	.00	.0%
77001 512173 Dental	3,240	0	3,240	394.14	2,845.86	12.2%
77001 521220 Consult	90,300	0	90,300	17,157.00	73,143.00	19.0%
77001 521296 Comp Sup	737,656	0	737,656	156,786.00	580,869.55	21.3%
77001 529299 Purch Care	206,000	0	206,000	6,830.68	199,169.32	3.3%
77001 531243 Furniture	0	0	0	.00	.00	.0%
77001 531298 UPS	150	0	150	.00	150.00	.0%
77001 531301 Office Eq	300	0	300	.00	300.00	.0%
77001 531303 Comp Eq	70,000	0	70,000	5,382.32	64,617.68	7.7%
77001 531303 22101 Comp Eq	0	0	0	.00	.00	.0%
77001 531303 22209 Comp Eq	0	0	0	.00	.00	.0%
77001 531307 Micro Ofce	0	0	0	.00	.00	.0%
77001 531312 Office Sup	300	0	300	.30	299.70	.1%
77001 531313 Print & Dp	100	0	100	.00	100.00	.0%
77001 531314 Small Item	0	0	0	.00	.00	.0%

03/31/2026  
09:37:26

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 2  
glflxrpt

FROM 2026 01 TO 2026 02

ACCOUNTS FOR:	ORIGINAL	ESTIM REV	REVISED	ACTUAL	REMAINING	PCT
700 MIS Department Fund	ESTIM REV	ADJSTMTS	EST REV	REVENUE	REVENUE	COLL
77001 531322 Subscript	0	0	0	.00	.00	.0%
77001 531324 Memb Dues	300	0	300	.00	300.00	.0%
77001 531326 Advertise	0	0	0	.00	.00	.0%
77001 532325 Registr	500	0	500	50.00	450.00	10.0%
77001 532332 Mileage	200	0	200	.00	200.00	.0%
77001 532335 Meals	150	0	150	.00	150.00	.0%
77001 532336 Lodging	300	0	300	.00	300.00	.0%
77001 532339 Other Trvl	0	0	0	.00	.00	.0%
77001 532350 Train Mat	1,500	0	1,500	.00	1,500.00	.0%
77001 533225 Tele Fax	3,000	0	3,000	422.97	2,577.03	14.1%
77001 533228 Internet	27,800	0	27,800	2,998.00	24,802.00	10.8%
77001 533236 wirel Int	3,000	0	3,000	319.54	2,680.46	10.7%
77001 535242 Maint Mach	0	0	0	.00	.00	.0%
77001 535355 Plumb & El	0	0	0	.00	.00	.0%
77001 571004 IP Tel All	5,866	0	5,866	772.84	5,093.16	13.2%
77001 571005 Dup Allc	0	0	0	.00	.00	.0%
77001 571007 MIS Direct	0	0	0	.00	.00	.0%
77001 571008 MIS overh	750	0	750	.00	750.00	.0%
77001 591519 Oth Ins	2,949	0	2,949	556.62	2,392.73	18.9%
77001 593014 Cred Crd F	0	0	0	.00	.00	.0%
77001 593256 Bank Chg	0	0	0	.00	.00	.0%
77001 594809 Cap Build	0	0	0	.00	.00	.0%
77001 594810 Cap Equip	0	0	0	.00	.00	.0%
77001 594813 Cap Office	0	0	0	.00	.00	.0%
77001 594818 Cap Comp	310,000	0	310,000	-.52	172,377.58	44.4%
77001 594819 Cap Oth Eq	0	0	0	.00	.00	.0%
77001 594820 Cap Other	0	0	0	.00	.00	.0%
77001 594821 Cap Imp L	0	0	0	.00	.00	.0%
77001 594823 Intangible	0	0	0	.00	.00	.0%
77001 594950 Oper Res	0	0	0	.00	.00	.0%
77001 599999 Over Trans	0	0	0	.00	.00	.0%
77001 611102 Trans GF	0	0	0	.00	.00	.0%
77001 691100 Oper Rev	0	0	0	.00	.00	.0%
77001 691200 Cap Rev	0	0	0	.00	.00	.0%
77001 699999 Budget FB	0	0	0	.00	.00	.0%
TOTAL MIS Department Fund	0	0	0	-69,419.87	-68,203.07	.0%
TOTAL REVENUES	-1,878,740	0	-1,878,740	-312,539.34	-1,566,200.44	
TOTAL EXPENSES	1,878,740	0	1,878,740	243,119.47	1,497,997.37	

03/31/2026  
09:37:27

Jefferson County  
FLEXIBLE PERIOD REPORT

PAGE 3  
glflxrpt

FROM 2026 01 TO 2026 02

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL REVENUE	REMAINING REVENUE	PCT COLL
GRAND TOTAL	0	0	0	-69,419.87	-68,203.07	.0%

REPORT OPTIONS

Sequence 1	Field #	Total	Page Break	From Yr/Per: 2026/ 1
Sequence 2	1	Y	Y	To Yr/Per: 2026/ 2
Sequence 3	9	N	N	Budget Year: 2026
Sequence 4	0	N	N	Print totals only: N
				Format type: 1
				Double space: N
Report title:				Suppress zero bal accts: N
				Amounts/totals exceed 999 million dollars: N
FLEXIBLE PERIOD REPORT				Roll projects to object: N
				Print journal detail: N
Includes accounts exceeding 0% of budget.				From Yr/Per: 2025/ 1
Print Full or Short description: S				To Yr/Per: 2025/12
Print full GL account: N				Include budget entries: Y
Sort by full GL account: N				Incl encumb/liq entries: N
Print Revenues-Version headings: Y				Sort by JE # or PO #: J
Print revenue as credit: Y				Detail format option: 1
Print revenue budgets as zero: N				Multiyear view: D